



Ministry  
of Defence

Building 410, Northwood  
Headquarters  
NORTHWOOD  
Middlesex  
HA6 3HO

20 June 2025

**ITT NUMBER: 714600450, INTEGRATED WARFARE CENTRE LESSON CONTRACT**

1. On behalf of the Secretary of State for Defence, I hereby give you notice of the information or assets connected with, or arising from, the referenced Contract that constitute classified material.
2. Aspects that constitute 'SECRET Matter' for the purpose of the DEFCON 659A Security Clause and OFFICIAL-SENSITIVE for the purpose of DEFCON 660 are specified below. These aspects must be fully safeguarded. The enclosed Security Condition outlines the minimum measures required to safeguard OFFICIAL-SENSITIVE assets and information.

ASPECTS	CLASSIFICATION
Projects	OFFICIAL SENSITIVE
Project Names	OFFICIAL SENSITIVE
Operational Names	OFFICIAL SENSITIVE to SECRET
General Performance Requirements	OFFICIAL
Client/Users	OFFICIAL SENSITIVE
Commercial Companies	OFFICIAL SENSITIVE
Commercial Contracts	OFFICIAL SENSITIVE
Personal Details	OFFICIAL SENSITIVE

3. Your attention is drawn to the provisions of the Official Secrets Act 1989 and the National Security Act 2023. In particular you should take all reasonable steps to make sure that all individuals employed on any work in connection with this Contract have notice of the above specified aspects and that the aforementioned statutory provisions apply to them and will continue to apply after completion or earlier termination of the contract.
4. Will you please confirm that:

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a. This definition of the classified aspects of the referenced Contract has been brought to the attention of the person directly responsible for security of classified material.

b. The definition is fully understood.

c. Measures can, and will, be taken to safeguard the classified aspects identified herein in accordance with applicable national laws and regulations. [The requirement and obligations set out above and in any contractual document can and will be met and that the classified material shall be protected in accordance with applicable national laws and regulations.]

d. All employees of the company who will have access to classified material have either signed an OSA/NSA Declaration Form in duplicate and one copy is retained by the Company Security Officer or have otherwise been informed that the provisions of the OSA/NSA apply to all classified information and assets associated with this contract.

5. If you have any difficulty either in interpreting this definition of the classified aspects or in safeguarding them, will you please let me know immediately.

6. Classified Information associated with this Contract must not be published or communicated to anyone without the approval of the MOD Contracting Authority.

7. Any access to classified information or assets on MOD premises that may be needed will be subject to MOD security regulations under the direction of the MOD Project Security Officer (PSyO) in accordance with DEFCON 76.

8. Please contact the Project Team Lead with queries in relation to the above.

Yours faithfully

SO2 Defence Lessons,  
Analysis and Assurance Branch,  
Integrated Warfare Centre (IWC),  
UK Strategic Command.

Copy via email to:

[ISAC-Group \(MULTIUSER\)](#)

[COO-DSR-IIPCSy \(MULTIUSER\)](#)

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